

**MINUTES OF MEETING
KENTUCKY RETIREMENT SYSTEMS
BOARD OF TRUSTEES QUARTERLY AUDIT COMMITTEE
AUGUST 22, 2019, 10:00 A.M., E.T.
1270 LOUISVILLE ROAD, FRANKFORT, KENTUCKY 40601**

At the August 22, 2019 quarterly meeting of the Audit Committee of the Board of Trustees, the following Committee members were present: John Chilton, Chair; Joe Brothers, JT Fulkerson, Betty Pendergrass, and David Rich. Trustee Jerry Powell was also present. Staff members present were Erin Surratt, Jared Crawford, Kristen Coffey, D’Juan Surratt, Connie Davis, Ann Case, Elizabeth Smith, Alane Foley, Shawn Sparks, Alan Hurst, Vicki Hale, and Rich Robben. Also present were Larry Totten and Michele Hill.

Mr. Chilton called the meeting to order and Ms. Alane Foley called roll.

Mr. Chilton introduced the agenda item *Approval of Committee Minutes – May 2, 2019*. Mr. Brothers moved and was seconded by Ms. Pendergrass to approve the minutes of the May 2, 2019 meeting. The motion passed unanimously.

Mr. Chilton introduced the agenda item *Committee Reports*.

Ms. Connie Davis provided an overview of the following reports: *Review of Fiscal Year Ended June 30, 2019 Financial Statements, Administrative Expenses and Update on Fiscal Year 2019 Audit Process/CAFR Timeline*. Ms. Ann Case provided an overview of *Cash Flows by Plan*. Ms. Elizabeth Smith provided details of *Outstanding Invoices*. Mr. Shawn Sparks provided an overview of *Disclosure Incidents, 2nd Quarter Calendar Year 2019*. Ms. Kristen Coffey provided an overview of the following reports: *Review of A-133(Federal Awards) and Title IV Letters, Update on APA Special Audit Process, Review of Internal Audit Budget (4th Quarter Fiscal Year 2019), and Review of Anonymous Reporting Spreadsheet*. Mr. Jared Crawford provided the *Review of Investment Compliance Report*. All reports were provided for informational purposes only.

Mr. Chilton introduced agenda item *Hazardous Duty Plans Position Requests*. Mr. D’Juan Surratt provided details to the Committee regarding agencies requesting hazardous duty coverage. Mr. Brothers moved and was seconded by Mr. Rich to approve the hazardous duty coverage requests

as presented for Campbell County Fiscal Court, City of Irvington, Okolona Fire District and Highview Fire District. The motion passed unanimously.

Mr. Chilton introduced agenda item *New Business*. Ms. Kristen Coffey discussed the *Annual Review of the Charters and Policy Manuals* with the Committee, outlining the amendments. Ms. Pendergrass moved and was seconded by Mr. Brothers to approve all three manuals as presented with the reinsertion of some educational paragraphs. The motion passed unanimously.

Ms. Kristen Coffey updated the Committee on the following items: *Update on Status of Fiscal Year Internal Audits, Review of Audits Issued Since Last Meeting and Discussion on Format Changes of Information in Board Books*. All updates were provided for informational purposes only.

Ms. Kristen Coffey reviewed the *Articles of Interest* with the Committee.


There being no further business a motion was made by Ms. Pendergrass and seconded by Mr. Brothers to adjourn the meeting at 11:44 a.m. The next meeting of the Audit Committee is scheduled for 10:00 a.m. on November 7, 2019. Copies of all documents presented are incorporated as part of the minutes of the Audit Committee meeting as of August 22, 2019.

CERTIFICATION

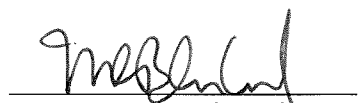
I do certify that I was present at this meeting and I have recorded above the action of the Committee on the various items considered by it at this meeting. Further, I certify that all requirements of KRS 61.805-61.850 were met in connection with this meeting.


Recording Secretary

I, as Chair of the Audit Committee of the Board of Trustees of the Kentucky Retirement Systems, do certify that the Minutes of the meeting held on August 22, 2019 were approved by the Audit Committee on November 7, 2019.


Committee Chair

I have reviewed the Minutes of the Audit Committee Meeting on August 22, 2019, for form, content, and legality.


Executive Director
Office of Legal Services